

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

17th March 2022

Present: Vice Chair David Smith and Councillors Richard Rains, Lynda Hoyle, David Barnett and Dominic Johnson, together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. Apologies were received from Chair Judy Abernethy and Cllrs Steve Abernethy and Claire Norman.
2. There were no declarations made by any Councillor present.
3. The Minutes of the Meetings of the 17th February were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors acknowledged Planning Application 22/00199/TPO | TPO – Willow Court Estate, Wilberfoss - 1978 (REF 331) T5 - Remove 1 no. Holly tree due to the tree being in bad health, is losing its leaves, has damage at the base, and roots are cracking the garage floor of the neighbouring property | 5 Willow Park Road Wilberfoss East Riding of Yorkshire YO41 5PS and agreed to be guided by the expert's recommendations.
 - 4.2 Councillors considered Planning Application 22/00496/PLF | Erection of an annexe for use as additional living accommodation following demolition of existing summer house | 18 Storking Lane Wilberfoss East Riding of Yorkshire YO41 5NE. Other than noticing the annexe had no kitchen facility, Councillors had no other observations to make.
 - 4.3 Councillors considered Planning Application 22/00468/PLF | Change of use of paddock to outdoor arena and erection of 1.2m high fence | Hagg Wood Bolton Lane Wilberfoss East Riding of Yorkshire YO41 5NX and had no observations to make.
 - 4.4 Councillors considered Planning Application 21/04341/PLF | Change of use of former cattery building and paddock to dwelling and associated garden, increase in roof height, alterations and erection of single storey extension to building and alterations to widen existing vehicular access | Land East of The Firs Sand Lane Wilberfoss East Riding of Yorkshire YO41 5PB and had no observations to make.
5. Ward Cllr Kay West advised that the East Riding of Yorkshire Council has adopted a Climate Change Strategy which, among other things, will see a move towards hydrogen as a source of power. More electric charging points will be installed throughout the county and currently the electricity generated through them is free to users. When questioned, Cllr West advised that she was unaware of any strategy at county level to welcome Ukrainian refugees. She further advised that the East Riding of Yorkshire Council will be guided by central Government.

A discussion took place regarding the agricultural machinery business on the A1079 which is expanding, presumably without permission. The Clerk assured Councillors that she is in contact with a Planning Enforcement Officer at East Riding Council and will seek an update.
6. The Clerk advised that there had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Clerk advised that a funding bid has been submitted through the Queen's Jubilee Fund. £500 has been sought to cover the cost of 100 metres of cloth bunting (which can be used by event organisers during village events to celebrate the Jubilee) and a plaque to accompany the tree that will be planted as part of the Queen's Green Canopy. The Clerk advised that she had not been given a deadline date for applications.

Action

8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

- 8.1 There were no PFA representatives in attendance at the meeting.
- 8.2 Cllr Hoyle advised that the school is preparing for an Ofsted inspection. Beyond the inspection she will encourage the school to contribute to the monthly Newsletter so that the community can feel more connected to the school.
- 8.3 Councillors acknowledged an alternative proposal for changes to the A1079, submitted by a resident keen for any scheme not to hamper pedestrians and cyclists. The Clerk confirmed that the proposed scheme has been submitted to the engineers at East Riding of Yorkshire Council and it is for them to decide the best way forward. In any case, the existing proposal is not being considered by central Government at present.
- 8.4 Councillors discussed the East Riding of Yorkshire Council's Community Governance Review, and a discussion took place about whether the playing fields in Wilberfoss fall into Catton parish. The Clerk agreed to look into the matter and Councillors agreed that a request should be made to the Review Panel to consider bringing the whole site under the parish of Wilberfoss if part of it currently sits outside the parish boundary.
- 8.5 Councillors considered the extensive letter from Newbald Parish Council, complaining about the relationship between town/parish councils and ERYC. It was acknowledged that the letter could benefit from being re-drafted to a bullet point format with evidence to back up any claims made. For example, Cllr Barnett suggested that if a Parish Council objects to a planning application on specific grounds, ERYC should at least acknowledge in a way that advises why those particular objections are invalid. It was agreed that it would be difficult to add the signature of Wilberfoss Parish Council to the letter in its current format.

9. **Councillors Reports for future Agendas**

- 9.1 Cllr Hoyle advised that she had attended the first meeting of the Wilberfoss Quarry Community Fund panel and found the meeting very informative. The Clerk advised that she had received confirmation that the amount allocated to the Parish Council for 2022-2023 is £2,659.39 (a slight increase than the £2,500 anticipated because of the rise in inflation). It was acknowledged that these funds will be allocated to the Jubilee Copse for the coming year. Cllr Hoyle confirmed that it was expected that the fund could last for the next 20 years. Future payments can be ring-fenced for larger projects that may take more than a year to fund. The Clerk advised that the regularity of these funds could help the Council in future funding bids as it could act as match funding.
- 9.2 The Clerk brought to the attention of Councillors correspondence received of a hazardous situation between the snicket and Middle Street, where children existing the snicket on bikes were nearly knocked down by a car entering Middlecroft. A discussion took place about possible solutions, but it was acknowledged that assistance is needed from East Riding of Yorkshire Council. The Clerk will arrange to meet the Countryside Access Officer on site. Ward Cllr West suggested that the Council could ask for the snicket to be adopted as an official footpath in the parish.
- 9.3 Cllr Barnett enquired about recent correspondence shared between members concerning the resurrection of the Community Payback Scheme. The Clerk advised that she had used the scheme in the past to good effect. Councillors were asked to consider projects where the payback scheme could be utilised. Cherry Hill was mentioned but nothing concrete was suggested.

10. **Administration Matters**

- 10.1 Nothing to report.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

- 11.1 The Clerk/RFO sought payment for the following transactions

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| Combined staff salaries (to include backpay to April 2021) | £784.64 |
| Post Haste (newsletter production) | £265.00 |
| James Horsley Limited (grounds maintenance) | £521.26 |
| James Horsley Limited (war memorial privet hedge maintenance) | £192.00 |
| Wilberfoss Community Centre (hire charges) | £15.00 |

- 11.2 The Clerk confirmed that there will be a £1 an hour rate increase on the rental charge for

Wilberfoss Community Centre but that the increase will not come into effect until 1st September 2022.

- 11.3 It was acknowledged that the Clerk's salary will increase in line with the Local Council's salary award for 2021-2022 and backdated to April 2021.

Meeting closed 20.45

..... Vice Chair David Smith Clerk

